2022 Academic Renewal   
Data Science Proposal

*If you have any questions, please contact Jennifer Barker* [*Jennifer.Barker@ubc.ca*](mailto:Jennifer.Barker@ubc.ca)*.*

# Purpose

Proposals will be focused on junior faculty who will advance our data science ecosystem by focusing on improvements to our data capabilities – including improved data analysis, quality and access, and meta-data.

# Applicant Details

## Primary Applicant

|  |  |
| --- | --- |
| Home Department / School |  |
| Home Division (if applicable) |  |

## Joint applicants, if applicable

|  |  |
| --- | --- |
| Department/School |  |
| Research Centre(s) / Institute(s) |  |
| Distributed Site |  |

# Instructions

1. Complete the following sections. Confine your proposal to this form.
2. Limit the length of **sections 1-6.2 to three pages total**.
3. Obtain finance validation prior to submitting the proposal.
4. Obtain space allocation approval prior to submitting the proposal.
5. Assemble each application package in a single .pdf file **before or by September 2, 2022 at 4:30pm** and send to [Jennifer.Barker@ubc.ca](mailto:Jennifer.Barker@ubc.ca)

# Proposal overview and area of focus

*Please describe the proposed position, research area, and relationships with partner institutions if applicable.*

# Advancement of data science ecosystem

*Please describe how the position will build capability, increase capacity and advance our current data science ecosystem.*

# Educational Programs in Data science

*Please describe how the position will contribute to the development of inter-disciplinary educational programming focused on data science.*

# Alignment with Strategic Plan(s)

## Linkage between this position and the advancement of the unit’s, faculty’s, and ubc’s strategic plan(s).

## Alignment with Department/school’s overarching equity, diveRsity, and inclusion strategy

*Please describe how this proposal will contribute to the diversification of the department/school’s current research areas and how the recruitment aligns with the department/school’s overarching EDI strategy.*

# Recruitment Strategy to ensure Equity, DIversity, and Inclusion

*Describe what proactive efforts will be made to ensure equity, diversity and inclusion are considered and embedded throughout the recruitment process.*

# commitment from Unit(s)

## Mentorship Plan and Leadership Development, Inclusive environment

*Please describe how the unit(s) will provide mentorship and leadership development opportunities to the new faculty member. Please elaborate on how the environment will be set up to ensure inclusivity of the new member and a supportive learning and working environment.*

## Collaboration and Access to Students/Trainees

*Please describe the opportunities for collaboration with other faculty/unit(s)/partner(s) and the potential for access to students/trainees.*

## Financial commitment

* *Please indicate the financial commitment that the unit(s) are making for this position. Indicate the amounts allocated for the following items and include the source of funds.*
* *If there are multiple sources for a given item, please indicate the percentage funded from each source in the funding source(s) column.*
* *External and/or restricted funding sources may be utilized, however units are responsible for any costs should external funding end.*
* *Units may make financial commitments based on assumption of retirements. The assumed retirement age should be based on the unit’s average age of retirements over the past 5 years. Units in structural deficit even after the assumption is applied are strongly encouraged to seek external or other non-GPO sources of funding.*

***Finance Team validation of budget expenditures is required before proposal is submitted.***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Recruitment Costs** | **Total Amount** | **Central Funding Amount** | **Unit Funding Amount** | **Funding Source(s)** | **Term of funding (if applicable)** |
| Proposed Salary  *\*Central funding 80% with starting cap at $140K* | $ |  |  |  |  |
| Start-up funding  *\*Central funding 50% up to max of $100K* | $ |  |  |  |  |
| Advertising, recruitment and relocation support  *\*Central funding 50% up to max of $15K* | $ |  |  |  |  |
| Down Payment Assistance Program\* | $25,000 | NA | $25,000 |  |  |
| Other (indicate) | $ | NA |  |  |  |

|  |  |
| --- | --- |
| Finance validation: | Name:  Title:  Date: |

\*The Down Payment Assistance Program commitment is $25k from the department for tenure track faculty. The UBC Provost’s Office contributes an additional $25k.

\*\*Guaranteed funding letters are not required at this stage. Where a unit is proposing external commitments, there should be a letter of support with commitments detailed. Guaranteed funding letters will be required prior to advertising if the proposal is successful.

## Space Plan (required but not scored)

Please [**CLICK HERE**](https://ubc.ca1.qualtrics.com/jfe/form/SV_73dtqRld65OzusZ) to fill in the form and provide information about space that will be allocated to the faculty member. A confirmation of your request will be emailed to you.

Please submit your space plan for review and approval during the week of **August 22-26, 2022 or prior. The proposed space allocation must be approved before proposal is submitted.**

If you have any questions please contact **Michelle Neilly, Director, Space Planning and Facilities at** [**michelle.neilly@ubc.ca**](mailto:michelle.neilly@ubc.ca)

|  |
| --- |
| [Insert copy of space plan confirmation and approval below] |

# Recent recruitments

*Please list previously approved recruitments within the last three years (both hired and pending recruitments).*

1. …

# Signatures

*Please obtain a signature from the Head/Director of the primary Department/School and any joint/partner units or organizations.*

***By signing this, should the proposal be successful, you are committing to follow the FoM Guide to Faculty Recruitment to ensure every effort is put towards achieving a diverse applicant pool and equity, diversity, and inclusion practices are embedded throughout the recruitment process.***

|  |  |  |
| --- | --- | --- |
| Signature: |  | Name: |
| Title: |  | Date: |

|  |  |  |
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| Signature: |  | Name: |
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| Title: |  | Date: |

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| Signature: |  | Name: |
| Title: |  | Date: |