The Division of Geriatric Medicine, Department of Medicine at the University of British Columbia (UBC), is seeking applications for the position of Residency Program Director. This position requires a time commitment of 0.2 FTE (1 day per week) and is expected to be filled by a candidate internal to the faculty.

Within the Department of Medicine, the Residency Program Director reports directly to the Division Head and the Associate Head, Education, who in turn both report to the Head of the Department of Medicine. Additionally, the Residency Program Director reports to the Associate Dean, Postgraduate Education for the overall conduct of the Residency Program in accordance with the Canadian Residency Accreditation Consortium (CanRAC) Standards of Accreditation. The Program Director is responsible for the development and implementation of the overall educational goals and plans of the Residency Program in accordance with CanRAC Standards of Accreditation. The Director oversees the work of the Program Coordinator, who work closely with residents and faculty members.

The Program Director oversees admissions and selection of candidates into the program. He/she will also oversee well-being of the residents and provide career planning and assessment of performance of each resident through a well-organized program of assessment. He/she will conduct regular review of the program to assess quality of the educational experience and to review the resources available in order to ensure that maximal benefit is derived from the integration of the components of the program.

The successful applicant will have knowledge of postgraduate medical education at UBC, within Canada and abroad and must be certified by the Royal College of Physicians and Surgeons of Canada, and be licensed or eligible for licensure to practice in the province of British Columbia. The successful applicant is expected to be a member of the Division of Geriatric Medicine in good standing.

Additionally, applicants must have:
- Strong communication and interpersonal skills
- Demonstrated skill in teaching
- Strong leadership ability
- The ability to negotiate, mediate conflicts, advocate and resolve problems
- Working knowledge of the principles of adult learning and postgraduate medical education
- The ability to interpret and apply policy and procedure and ensure proper follow-up and reporting to appropriate senior leadership
- Demonstrated commitment to continuous learning

The Director will chair the Residency Program Committee.

Residency Program directors shall receive an annual payment in accordance with the Postgraduate Medical Education Funding Guidelines as published by the Postgraduate Medical Education Dean’s Office.
The appointment may commence as early as November 1, 2020 or upon a date to be mutually agreed.

Please submit a letter of application, a curriculum vitae, a teaching dossier and the names of three references no later than June 26, 2020. All correspondence and documentation should be sent by email to:

Becky Negra  
Administrative Manager  
Division of Geriatric Medicine  
Email: Becky.Negra@vch.ca

UBC hires on the basis of merit and is strongly committed to equity and diversity within its community. We especially welcome applications from visible minority group members, women, Aboriginal persons, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to productively engage with diverse communities. Canadians and permanent residents of Canada will be given priority.

Enclosure:  
- Residency Program Director Job Description
GERIATRIC MEDICINE RESIDENCY PROGRAM DIRECTOR JOB DESCRIPTION

Within the Department of Medicine, the Residency Program Director reports directly to the Division Head and the Associate Head, Education, who in turn both report to the Head of the Department of Medicine. Additionally, the Residency Program Director reports to the Associate Dean, Postgraduate Education for the overall conduct of the Residency Program in accordance with the Canadian Residency Accreditation Consortium (CanRAC) Standards of Accreditation. This responsibility includes:

1. Further development of a clear curriculum map, including objectives/competencies relating to knowledge, skills, and attitudes based upon the Geriatric Medicine Competencies as published by the Royal College of Physicians and Surgeons of Canada.

2. Conduct of the program, including: providing educational experiences and learning activities to ensure that each resident is advancing and gaining in experience and responsibility in accordance with the educational plan; supporting a positive learning environment; ensuring EPA objectives/milestones are promoted and included in teaching components.

3. Regular review of the program to assess the quality of the educational experience and the resources available to ensure that maximal benefit is being derived from the integration of the components of the program. This review will include: a) Geriatric Medicine; b) other components of the program including but not limited to Geriatric Psychiatry, Physical Medicine and Rehabilitation, Palliative Care; c) the assessment of each clinical teaching experience to be sure that there is an appropriate number of teaching staff and house staff, that there is an adequate number of appropriate patients and professional services, and that it is functioning in accordance with the plan agreed upon; d) teaching of bioethics, medicolegal considerations, education, administration and ambulatory. The opinions of residents must be among the factors considered in this review.

4. Establishment of mechanisms to provide career planning and counseling for residents and to deal with problems such as those related to psychological stress.

5. Active participation and attendance at: Resident Half-day, Journal Club, Annual Residents Retreat, Province-wide Noon Rounds

6. Supervision and guidance of the Chief Resident to help to plan and guide resident activity.

7. Selection of candidates for admission to the program, in accordance with policies determined by the Faculty Postgraduate Medical Education Committee.

8. Assessment of performance of each resident through a well-organized program of assessment and evaluation. This will include the final evaluation at the end of the program as required by the RCPSC or the CFPC.
9. Completion of the Confirmation of Completion of Training form as required by the RCPSC or the CFPC. This form attests that the resident has attained the necessary skills, knowledge, attitude, and judgment necessary for independent consultant practice.

10. Chairing the residency program committee and hold meetings at least quarterly, and as needed to functionally administer the residency program.

11. Attendance at all meetings of the Faculty PGME Committee.

12. Opportunity to participate in internal reviews of other programs in addition to undergoing their own program internal reviews.

13. Participation with the Division to maintain accountability to many stakeholders such as the Ministry of Health, RCPSC, CFPC, UBC Faculty of Medicine, Health Authorities, and the College of Physicians and Surgeons of British Columbia.