THE UNIVERSITY OF BRITISH COLUMBIA
DEPARTMENT OF MEDICINE
PROGRAM DIRECTOR
GENERAL INTERNAL MEDICINE
POSTGRADUATE EDUCATION PROGRAM (PGY 4-5)

The Department of Medicine at the University of British Columbia (UBC), is seeking internal applications for the position of Program Director for our General Internal Medicine (GIM) Postgraduate Education Program (PGY 4-5). This position is located at St. Paul’s Hospital in Vancouver, British Columbia.

This position reports directly to the Head of the Division of GIM, the Associate Head (Education) of the Department of Medicine, who in turn both report to the Head of the Department of Medicine. Additionally, the Postgraduate Program Director reports to the Associate Dean, Postgraduate Education for the overall conduct of the Residency Program in accordance with the Canadian Residency Accreditation Consortium (CanRAC) Standards of Accreditation. The Program Director is responsible for the development and implementation of the overall educational goals and plans of the Residency Program in accordance with CanRAC Standards of Accreditation.

The incumbent will work extensively with residents, fellows, and staff of the UBC Faculty of Medicine at local and distributed sites. He/she is expected to keep abreast of the current policies and procedures of the Royal College of Physicians and Surgeons of Canada (RCPSC), and will ensure that the program is compliant with all UBC policies and procedures and that it meets or exceeds all accreditation standards. As the program enters its second year of implementing the model of competency-based education, the program director will need to be actively involved with the GIM Specialty Committee and with other Program Directors to refine the relevant milestones, methods of assessment and strategies for continuous quality improvement. The candidate will also be involved in curriculum development, implementation and review, and will be expected to chair and participate on a number of committees related to postgraduate-education at UBC, including the Subspecialty Program Directors Meetings.

The ideal applicant will have extensive knowledge of postgraduate medical education at UBC, within Canada and abroad. Additionally, applicants must have:

- Strong communication and interpersonal skills
- Demonstrated skill in teaching
- Advanced training in medical education
- Leadership ability
• The ability to negotiate, mediate conflicts, advocate and resolve problems.
• A strong interest in advocating for their residents
• Working knowledge of the principles of adult learning and postgraduate medical education
• The ability to interpret and apply policy and procedure and ensure proper follow up and reporting to appropriate senior leadership
• Demonstrated commitment to continuous learning

The appointment may commence as early as July 1, 2020 or upon a date to be mutually agreed. The Program Director role is currently assessed as a 0.4 FTE position (2 days per week) funded in accordance with the Postgraduate Medical Education Funding Guidelines reviewed annually as published by the Postgraduate Medical Education Dean’s Office.

Please submit a letter of application, a curriculum vitae, a teaching dossier and the names of four references no later than June 8, 2020. All correspondence and documentation should be sent by email to:

Dr. Nadia Khan, Interim Head Division of General Internal Medicine
c/o Ms. Andrea Toker
Email: Andrea.Toker@ubc.ca

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person. All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.