

Abstracts, Proceedings and other forms of publication

Some definitions and rules for preparing CVs.

Abstracts: Typically abstracts are *brief outlines of proposed presentations* to be given at meetings (one paragraph to one page). Although abstracts may be reviewed for suitability and not all submitted will be accepted, they are not considered to be peer-reviewed publications. Accepted abstracts may appear in supplements to regular peer-reviewed journals with retrievable volume and page numbers, sometimes even entitled "proceedings". Again, this does not qualify them as "peer-reviewed journal articles" or as "proceedings" (see a definition below). Thus, abstracts, whether retrievable or not, should not be mixed with journal articles or conference proceedings, but rather listed in Section 2 (c) in the "Publications Record" of the UBC CV [Non-refereed Publications: "other"].

Conference Proceedings: These represent the *outcome of a presentation* at a meeting published in a book or even in a special issue of a journal. Although such contributions may be edited, they are usually not subjected to anonymous, external peer-review. In such cases, they should be listed in section 2 (b) of the "Publications Record" [Non-refereed Publications: "Conference Proceedings"]. In some disciplines (e.g., Computer Science, Engineering, Mathematics), there is an important class of publication known as "peer-reviewed conference proceedings". Only when a contribution in the category of a conference proceeding is subjected to anonymous peer-review can it be listed in Section 1 (b) of the "Publications Record" in the CV.

Book Chapters: All publications in books, ranging from monographs to chapters should be listed in the appropriate category of Section 3 in the "Publications Record" in the CV.

Non-refereed Journal Articles: These include *commentaries, editorials* and other articles, which may appear in leading journals. These are frequently solicited and are certainly edited, but are not subjected to normal peer-review. These should be listed in Section 2(a) of the "Publications Record". Other types of edited, but non-peer reviewed article (e.g., in regularly appearing serials such as "Methods in Enzymology") should also be recorded in Section 2(a).