

UBC Department of Medicine faculty:
 Please use "track changes" (go to Tools, select Track Changes)
 when making updates to send to DoM CV Specialist – thank you!

University of British Columbia
 Curriculum Vitae for Faculty Members

Date:
 Verification Initial:

| | | | | |
|----|-----------------|--|------------------------|--|
| 1. | SURNAME: | | FIRST NAME: | |
| | | | MIDDLE NAME(S): | |

| | | |
|----|----------------------------|--|
| 2. | DEPARTMENT/SCHOOL: | |
| 3. | FACULTY: | |
| | JOINT APPOINTMENTS: | |
| | | |

| | | | | |
|----|----------------------|--|---------------|--|
| 4. | PRESENT RANK: | | SINCE: | |
|----|----------------------|--|---------------|--|

Comment [s1]:

- Current faculty members: sections 2-4 – these fields will automatically populate with information from the HR database
- New appointees: please leave sections 2-4 blank

Comment [s2]: If you do not presently have a UBC appointment, state "None". If you presently have, or previously had, an appointment at another academic institution, list under 'Employment Record, Prior or Present'.

5. POST-SECONDARY EDUCATION

(a)

| University or Institution | Degree | Subject Area | Dates |
|---------------------------|--------|--------------|-------|
| | | | |
| | | | |

(b) Title of Dissertation and Name of Supervisor

| Title of Dissertation | Supervisor |
|-----------------------|------------|
| | |
| | |
| | |

(c) Continuing Education or Training

| University or Institution | Rank or Title | Dates |
|---------------------------|---------------|-------|
| | | |
| | | |

Comment [s3]: List any training ie. residencies, fellowships, internships etc

(d) Continuing Medical Education

| | University or Institution | Type | Detail | Dates |
|---|--------------------------------------|---------------------------|---|--------------------|
| 1 | Advisory Board Meetings | Attended | | 2009/12/04-present |
| 2 | University of British Columbia | Other CME Attended | Medicine Grand Rounds: Invasive Fungal Infections, Dr. Peter Phillips, Vancouver, | 2009/12/17 |
| 3 | Canadian Society of Gastroenterology | Society Meetings Attended | | 2004, 2007, 2008 |
| 4 | American Society of Hematology | Society Meetings Attended | 40th Annual Meeting and Exposition, Miami Beach Florida, | 1998 |

Comment [FS4]: List any conferences/meetings that you have "attended" - see sample table
(any conferences/meetings which you have "presented" at should be listed in section 9d, e)

(e) Professional Qualifications

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| 5 | |

Comment [FS5]: List licences, certifications here ie. LMCC, ABIM, FRCPC etc (include dates)

6. EMPLOYMENT RECORD

(a) Prior

| University, Company or Organization | Rank or Title | Dates |
|-------------------------------------|---------------|-------|
| | | |
| | | |

Comment [FS6]: Include any previous academic/clinical ranks

(b) Present

| University, Company or Organization | Rank or Title | Dates |
|-------------------------------------|---------------|-------|
| | | |
| | | |
| | | |
| | | |

Comment [FS7]: Do not include your current clinical/academic rank – it will be listed in section 4 above

(c) At UBC (since first employment)

(d) Date of granting of tenure at UBC: 1/Jul/1994

Comment [FS8]: A date will already be listed here if it was entered in STAR by UBC HR

7. LEAVES OF ABSENCE

| University, Company Or Organization at which Leave was taken | Type of Leave | Dates |
|--|---------------|-------|
| | | |
| | | |

Comment [s9]: Do not omit. Otherwise, there will be unexplained gaps in your CV. Include maternity or paternity leave.

8. TEACHING

(a) Areas of special interest and accomplishments

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| 5 | |
| 6 | |
| 7 | |

Comment [s10]: In point or brief narrative form, highlight your most important teaching contributions in this section. Include dates.

(b) Courses Taught at UBC:

| Year | Session (Spring, Fall etc) | Course Number | Description | Scheduled Hours | Class Size | Hours Taught | | | |
|------|----------------------------------|------------------|-------------|--------------------|---------------|--------------|-----------|------|-------|
| | | | | | | Lectures | Tutorials | Labs | Other |
| | | | | | | | | | |
| | | | | | | | | | |

Comment [s11]: This section is mainly for formal teaching sessions

If you want to list scheduled, non-scheduled, postgrad, undergrad teaching, please indicate what type it is in the "description" field (*the current database groups all the teaching in section 8b*)

(c) Students supervised:

| Student Name | Program Type | Program Details | Year | | Supervisory Role | Current Position |
|--------------|--------------|-----------------|-------|--------|------------------|------------------|
| | | | Start | Finish | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Comment [s12]: Indicate if primary or co-supervisor

(d) Continuing Education Activities

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

Comment [s13]: Include lectures and talks; e.g., rounds, evening CME's, talks to allied health professionals, talks to lay groups. Don't forget to list dates!

(e) Visiting Lecturer (indicate university/organization and dates)

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(f) Other

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

Comment [s14]: Use this section for summarizing your non-formal (i.e. bedside or clinic-based) teaching. Include the academic year(s) and the numbers of hours involved.

9. SCHOLARLY AND PROFESSIONAL ACTIVITIES

(a) Areas of special interest and accomplishments

| | |
|---|--|
| 1 | |
| 2 | |

Comment [s15]:

9A

- In point or brief narrative form, highlight your most important teaching contributions in this section. If these include research areas, you can refer to relevant publications in Publications Record.
- Include dates and locations whenever possible.

| | |
|---|--|
| 3 | |
|---|--|

(b)+(c) Research or equivalent grants/contracts (indicate under COMP whether grants were obtained competitively (C) or non-competitively (NC))

Grants

| Granting Agency | Subject | COMP "C" or "NC" | Funding Details Any other info ie. \$ per year or per participant | Amount Total \$ amount only (CAD) | Year | Principal Investigator |
|-----------------|---------|------------------------|---|--|------|---------------------------|
| | | | | | | |

Comment [s16]:

9 B, C

- Include dates, amounts of grants, and your role. If multicentre studies, indicate your role, locally or trial-wide. Where applicable, include personnel grant awards for yourself.

- "Funding Details" is a new addition to the UBC Standard CV effective 2010. List here any other info ie \$ per year or per participant etc

- The "amount" column where we input the figures in STAR is configured to accept numerical data only

- The "amount" should reflect CAD amount (if \$amount = USD, AUS etc please convert to CAD and insert in "Amount" column)

Contracts

| Granting Agency | Subject | COMP "C" or "NC" | Funding Details Any other info ie. \$ per year or per participant | Amount Total \$ amount only (CAD) | Year | Principal Investigator | Co-Investigator(s) |
|-----------------|---------|------------------------|---|--|------|---------------------------|--------------------|
| | | | | | | | |

Comment [s17]:

9D

- This should be limited to presentations at scholarly meetings, include dates

- If any have been published in abstract form, please list them in your UBC Publications Report under section 2) Non-Refereed Conference Proceedings or Abstracts.

- List invited lectures and panel participation not listed elsewhere.

Salary Support Award

(d) Invited Presentations

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(e) Other Presentations

(f) Other

| | |
|---|--|
| 1 | |
| 2 | |

Comment [s18]:

9E

Poster or oral presentations., include dates

(g) Conference Participation (Organizer, Keynote Speaker, etc.)

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

10.1. SERVICE TO THE UNIVERSITY

(a) Memberships on committees, including offices held and dates

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(b) Other service, including dates

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

10.2. SERVICE TO THE HOSPITAL

(a) Memberships on committees, including offices held and dates

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(b) Other service, including dates

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

11. SERVICE TO THE COMMUNITY

(a) Memberships on scholarly societies, including offices held and dates

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(b) Memberships on other societies, including offices held and dates

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

Comment [s19]: Be sure to list all activities in these two areas – committee membership and chairing, offices held.

Comment [s20]: Be sure to list all activities in these two areas – committee membership and chairing, offices held.

(c) Memberships on scholarly committees, including offices held and dates

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(d) Memberships on other committees, including offices held and dates

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(e) Editorships (list journal and dates)

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(f) Reviewer (journal, agency, etc. including dates)

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(g) External examiner (indicate universities and dates)

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(h) Consultant (indicate organization and dates)

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(i) Other service to the community

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

12. AWARDS AND DISTINCTIONS

Comment [s21]: Explain the significance of these, unless obvious.

(a) Awards for Teaching (indicate name of award, awarding organizations, date)

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(b) Awards for Scholarship (indicate name of award, awarding organizations, date)

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(c) Awards for Service (indicate name of award, awarding organizations, date)

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

(d) Other Awards

Comment [s22]: Could include research awards received by students under your direct supervision.

| | |
|---|--|
| 1 | |
| 2 | |
| 3 | |

13. OTHER RELEVANT INFORMATION (Maximum One Page)

Comment [s23]: Give the breakdown of your total time devoted to:
Formal teaching: xx %
Clinical teaching: xx %
Clinical practice: xx%
Research: xx%
Administration: xx%
Publication: xx%

| | |
|---|--|
| 1 | |
| 2 | |

Comment [s24]: List activities that do not appear in the previous categories but that illustrate accomplishments and contributions. Provide dates.

University of British Columbia
Publications Record

Date:

Initial: _____

SURNAME:

FIRST NAME:

MIDDLE NAME(S):

1. REFEREED PUBLICATIONS

(a) Journals Include journal articles which have been subjected to peer-review.

(b) Conference Proceedings Conference proceedings should only be entered in this sub-section if they have been subjected to anonymous, external peer-review. This may include those podium presentations that are recorded in the conference proceedings of national and international societies.

(c) Other Include publications that have been subjected to peer-review, other than Journals and Conference Proceedings, eg. Special editions, society publications, www.databases.

Abstracts should normally be included in Section 2 Non-Refereed Publications.

2. NON-REFEREED PUBLICATIONS

(a) Journals Non-Refereed journal articles include commentaries, editorials and other articles which may appear in leading journals. These are not subjected to normal peer-review. Other types of edited but non-peer reviewed articles (eg in regularly appearing serials such as "Methods in Enzymology"), should also be recorded in this sub-section.

(b) Conference Proceedings
o Abstracts Conference proceedings, including published abstracts (see Note below), represent the outcome of a presentation at a meeting and may be published in a book or in a special issue of a journal. Although such contributions may be edited, they are not usually subjected to anonymous, external peer-review, and therefore should be listed in this sub-section.

Note: Accepted abstracts may be published in supplements to regular peer-reviewed journals, which are sometimes entitled "proceedings". However, this does not qualify them as peer-reviewed journal articles or as peer-reviewed proceedings.

(c) Other Include publications that have not been subjected to peer-review, other than Journals and Conference Proceedings eg. special editions, society publications, www.databases. Include abstracts that have been presented either as a poster or platform presentation given at a scientific meeting, and not yet published.

3. **BOOKS**
Authored
Edited
Chapters
4. **PATENTS**
5. **SPECIAL COPYRIGHTS**
6. **ARTISTIC WORKS,
PERFORMANCES, DESIGNS**
7. **OTHER WORKS**

Abstracts
Videos
Presentations
Radio & TV Programs
8. **WORK SUBMITTED
(including publisher and date of
submission)**
9. **WORK IN PROGRESS
(including degree of completion)**
- All publications in books, ranging from monographs to chapters, should be listed in this section.
- Include all patents and licenses attributed to the faculty member.
- Include all special copyrights attributed to the faculty member.
- Include audio-visual work, pamphlets, computer programs or similar work and designs.
- Include the publisher's name and the date of submission.
- Include the degree of completion.